Course Information	
Course Name:	**Management Information Systems**

Institute/Centre:	Port Training Institute	**Course Code:**	C50	
Type:	√ Program	❑ Course	❑ Workshop	
Course Duration:	❑5 Days	❑ 3 Days	❑ 1 Days	√Other
Course Conducted: **Course Venue:**	√Local Anywhere	❑International	Indicate: A.R.E	
Course Language:	❑ English	❑ Arabic	√ Both	❑ Other

Course Description

Course Outlines:
1. Information systems modern concepts & importance.
2. Information systems requirements & structures.
3. System analysis & design methods.
4. Database design.
5. Information system documentation and evaluation.

Course Objectives:
- Explaining the scientific concepts of modern management information systems and the definition of the information structure.

Course Includes: √ Theoretical   ❑Fire Training Module   ❑ Laboratory
                       ❑Workshop   ❑Site Visit

Course Prerequisites: Windows Operating System

Who Should Attend: All Departments

No. of Participants/Course: ❑ 5-10   ❑10-15   √ 15-20   ❑ Other

Qualifications of Participants:
- Intermediate Degree (minimum) with three years administrative experience.

No. of Lecturer:	√ 1	❑ 2	❑ 5
No. of Assistance:	❑ 1	❑ 2	❑ 3

Course Facilities

√ White Board √ V. Projector √ Data Show √ PC ❑ Manual
❑ Books √ Handouts ❑ Flip Charts ❑ S/W ❑ Other

Course Evaluation

❑ Written Examination ❑ Written Report(s) ❑ Oral Presentation √ Attendance
❑ Delegates Participation

Certificate Issue:

❑ Local Premises √ AASTMT ❑ International

Course Registration

√ Admission and Registration
Department at the Port

Registration: Training Institute ❑ Online ❑ Other

Beside Gate No. 27 - Outside
Customs Area, Alexandria Port

Documents Required: √ Registration Form √ ID/Passport Copy √ Photo